

# Gateway Christian School Handbook



*Training Christian Leaders*

*"But they that wait upon the Lord shall renew their strength; they shall mount up with wings as eagles; they shall run, and not be weary; and they shall walk, and not faint."*

*Isaiah 40:31*

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# **I. General Information**

## **History**

In 1974 God led Gateway Baptist Church to open a Christian school. Accelerated Christian Education (ACE) curriculum was chosen because of its Biblical base, the ease of its use in multi-level classrooms, and the fact that children can work at their own level while remaining in a class with their peers. We believe ACE fits our ministry method.

## **Introduction**

We believe that God gave parents the responsibility to train their children. “And ye fathers, provoke not your children to wrath; but bring them up in the nurture and admonition of the Lord.” (Ephesians 6:4) We believe that we are here to aid parents in fulfilling that task with the objective to obey Deuteronomy 6:5-7a:

“And thou shalt love the Lord thy God with all thine heart, and with all thy soul, and with all thy might. And these words, which I command thee this day, shall be in thine heart: And thou shalt teach them diligently unto thy children...”

The goal of Gateway Christian School (GCS) is to train Christian leaders by providing an excellent academic program while teaching the principles of life from God’s Word. Our prayer is that students will graduate from GCS with a personal relationship with Jesus Christ, with academic preparation to enter college, and with character and skills to impact their world for Christ.

## **Admission Policy**

Families who wish to enroll their children in Gateway Christian School must be active members of a Bible believing church. A pastor’s letter of recommendation is required with all applications.

Students who attend must abide by the Gateway Christian School Standard of Conduct. We encourage all parents to attend the Institute in Basic Life Principles. Parents of new students must attend a new parent orientation held before the new school year begins.

We do not discriminate regarding race, color, or national and ethnic origin in administration of our educational policies, admission policies, scholarship programs, athletics and other school-administered programs.

### **Accreditation**

We prefer to remain free from organizations that would require adoption of material and teaching procedures contrary to the Word of God. We have consistently maintained Model Accredited Status with Accelerated Christian Education.

Nationally standardized achievement tests are given annually to evaluate academic progress. Previous tests indicate high achievement averages and reflect a sound academic program.

### **Parental Involvement**

Parents play a key role to the success of GCS. We encourage each parent to be involved by volunteering for projects during the school year. We also ask parents to attend Parent Nights as they are scheduled to meet with teachers for individual student conferences twice a year. Parents may also request to schedule a conference anytime a concern arises. Parents are always welcome in the classroom to observe first hand how their child performs in class.

## **Standard of Conduct Commitment**

Each student must understand that his/her conduct is not only a reflection on Gateway Christian School but also more importantly on our Lord Jesus Christ. For this reason, we expect our students to behave in the highest moral manner both on and off school premises. We also expect parents to support the school in these policies. Our goal is that students learn wisdom to tell right from wrong rather than to have a long list of do and do not's. No list could cover every situation that could possibly arise, but these are given so we have a common bases of understanding.

As a student of Gateway Christian School, I commit to:

1. Attend church regularly,
2. Accept the Bible as God's Word and submit myself to its principles as a final authority for my life,
3. Respect the teachers, staff, and property of GCS,
4. Pledge allegiance to the American flag, the Christian flag, and the Bible.

As a student of Gateway Christian School, I will not:

1. Attend dances,
2. Watch "R" rated movies,
3. Use indecent language,
4. Use tobacco in any form,
5. Drink alcoholic beverages,
6. Use illicit drugs,
7. Participate in gang activity,
8. Lie, cheat, steal, or gamble.

As a student of Gateway Christian School, I will maintain the highest degree of Christian standards in courtesy, kindness, modesty, and attitude. I will attempt to bring honor to the name of my Lord Jesus Christ in all I do.

## **New Student Probation**

In an attempt to maintain Godly attitudes and a Christian atmosphere, all new junior high and high school students will be enrolled on a probationary basis for the first quarter. At the end of the first quarter, the student will be evaluated. If the staff feels that the student has accepted Gateway's standards and values in spirit as well as deed, the probation will end. If the staff feels the student has not accepted these standards, the student either will be asked to withdraw or possibly be permitted to remain in school on probation.

Our hope is that students will not find this policy offensive, but they will recognize this is a sincere attempt on our part to maintain the Godly environment for which they have chosen Gateway Christian School.

## **Finances**

Expenses of the school are primarily covered by tuition and fees. Gateway Baptist Church contributes a considerable amount to the school in way of providing facilities, paying for utilities, and other miscellaneous costs.

An enrollment fee is collected at the time of enrollment and is collected annually as students re-enroll from year to year.

Tuition is divided over ten months from August through May and is due on the first of each month. Parents will be billed for the PACE's used and/or a curriculum fee for the previous month. Any accounts not paid by the fifth of the month will be charged a late fee of \$15.00. If an account becomes a full month behind, the students will not be allowed to return to class until the account is paid.

All fees and charges, including state and athletic fees, are non-refundable. Tuition is only refunded if paid in advance and the student withdraws early. Parents will only be charged for the months the student was enrolled and the remainder will be refunded.



The final bill will be sent out at the end of the school year. Report cards, transcripts, and diplomas will not be issued until the final payment is made. There will be no tuition on the final bill, but there will be a curriculum charge. We recommend that parents submit re-enrollment fees at this time to ensure your child's place in school for the next year.

## **Attendance**

Regular attendance is critical for success. The flexibility of our system should not be used as an excuse for poor attendance. Students need to learn to be punctual and dependable.

A written excuse signed a parent or guardian must be presented to the supervisor when a student returns to school after an absence. If the absence is foreseeable, a note should be sent in advance. Students with contagious diseases must be kept home until the contagious period is over. Doctor, dental, music and other appointments should be scheduled after school hours if possible.

Absences due to sickness, medical appointments, or family emergencies will be considered excused. Students who have an excused absence will usually not be responsible for that day's goals, but any student who has an unexcused absence will be responsible for that day's goals.

If a student needs to leave before the end of the day, a written excuse must be presented to the supervisor explaining why the student needs to leave. Generally, if a student has been in school most of the day and is responsible for his/her daily goals, they will be considered in attendance.

Any student who is not in their classroom by 8:30 am is considered tardy. Students who are tardy must report to the office to receive a pass to enter class. Three tardies constitutes one day absent.

Any student that is absent for any reason may not participate in any extra-curricular activity on that day. Exceptions to this policy must be approved by the principal.

### **Daily School Schedule**

Class begins promptly at 8:30 am each day. Students who arrive before 8:00 am will report to the before school care program at a cost to the parents. Regular arrival time is between 8:00 am and 8:20 am. Students are to report to the gym. At 8:20 am the first bell will ring which indicates time to prepare for class. The second bell will ring at 8:30 am which indicates time to begin class. Students who are not in class by 8:30 am are considered tardy.

School ends at 3:15 pm each day. Parents are to pick up students from their classroom at that time or whenever their detention is over. Any student not picked up by 4:15 pm will be placed in the after school care program at a cost to the parents. **All students in the after school care program must be picked up by 5:15 pm.**

### **Before/After School Care**

We provide care for students before and after school for an additional fee. Students who arrive before 8:00 am and who are not picked up by 4:15 pm will be placed in our before and/or after school care program. Fees will be assessed on a monthly basis for those who wish to enroll for said care. Fees will be assessed on a daily basis (paid monthly) for those who occasionally need the service.

## **Emergency School Closing**

In case of inclement weather or for other emergency situations, check on the radio or TV to see if our school is closed. We will generally follow South San Independent School District to determine closing the the school.

## **Chapel Services**

Chapel services are an integral part of our program, and all students are required to attend. The services are open to all who wish to attend.

## **Progress Reports**

A quarterly Progress Report will be sent home that indicates the student's performance for that quarter. Parents are to sign the report and return it to the school promptly. We use the following conversion scale to letter grades:

> 98 = A+	86 to 87 = B-
95 to 97 = A	84 to 85 = C+
93 to 94 = A-	82 to 83 = C
90 to 92 = B+	80 to 81 = C-
88 to 89 = B	below 80 = F

## **II. Uniform Requirements**

Our goal is for our students to represent the very highest in modest, conservative, Christian appearance. To fulfill this goal, we have adopted a school uniform. It is not our purpose to supersede the guidance of the home in the area of student appearance: however, the wide variety of family backgrounds dictates that the school establish a uniform and dress code compatible with the goal. We expect each student and family member to respect this standard while at school and school functions. A school uniform must be worn each day. All clothing should be clean, in good repair, well-pressed, fit properly, and labeled with the child's name.

### **Winter Wear**

Solid navy, gray, or white cardigans or sweat jacket (no pullovers) may be worn in the classrooms.

### **Boy's**

Belts, shoes, and socks must be worn with the uniform.

#### **All Grades**

White, gray, or navy polo shirt

Slacks (navy or khaki twill)

Any combination of shirt and slack may be worn. Shirts must be tucked in and only the top button may be unbuttoned.

### **Girl's**

All skirts and culottes must touch the floor when the girl kneels.

#### **Grades K4 - 4th**

Navy or khaki jumper (knee length)

White, gray, or navy polo

White or navy socks

**Grades 5th - 6th** may wear either option

#### **Grades 7th - 12th**

Plaid skirt from Parker Uniform

White, gray, or navy polo

White or navy socks

## **PE Uniforms**

Gateway T-shirt purchased from school office  
Navy shorts (knee length)  
Socks  
Tennis Shoes

All girls on the varsity volleyball team will need to purchase culottes for games played at Regional and International Student Convention. Culottes may be purchased at Parker Uniform.

## **Boy's Haircuts**

Students should have a conservative tapered haircut. We do not allow faddish styles such as spiked, dyed, or shaved. Hair should not be over the ears, touch the collar, or be below the eyebrows. Facial hair is not permitted and sideburns are to be no longer than the middle of the ear.

## **Girl's Make-up**

Make-up should be limited and not obvious. Our guidelines for the use of make-up are on a graduating scale that gives our younger ladies the privileges that are compatible with their maturity and responsibility. It is our desire that these guidelines encourage our younger ladies to look forward with anticipation, while accepting the responsibility for their daily Christian example.

### **Grades K4 - 6th**

No make-up. Clear nail polish and chap stick is allowed.

### **Grades 7th - 12th**

Ladies may wear pale muted shades of lipstick and nail polish. They may also use skin tone foundation, powder, light mascara, light blush, pale muted shades of eye shadow, eye liner, and eyebrow pencil.

## **Boy's Jewelry**

One necklace made of gold or silver may be worn. One bracelet may be worn. Any rings that are worn must look appropriate. No earrings, body piercing, or tattoos are permitted.

## **Girl's Jewelry**

One pair of earrings may be worn in the ear lobe only. One necklace of gold or silver may be worn. One bracelet may be worn. Any rings that are worn must look appropriate. No other body piercing or tattoos are permitted.

## **Casual Modest Clothing (CMC)**

We often allow students to change into casual modest clothing when we go on field trips or have a casual dress privilege. Please follow these guidelines:

1. No shorts, mini-skirts, or sweat pants are permitted. (Shorts and sweats may be permitted on some announced field trips)
2. No tank tops, sleeveless shirts or blouses, low cut blouses, or see-through material permitted
3. No offensive language or images on clothing is permitted.
4. Clothing must be clean and in good repair.

## **Supervisor's Discretion**

It is impossible to write a rule for every imaginable situation. As a part of maturity, students should develop a sense of what is appropriate behavior in various situations. Rules are also sometimes open to interpretation. When a situation occurs, the supervisor must make a judgment. If you feel your child has been treated unjustly, please do one of the following:

1. Give us the benefit of the doubt, recognizing that you may not have heard the whole story. Also, realize that the staff member loves your child and did what he/she thought was best.
2. Contact us to discuss the incident. If we are wrong, we need to know so we can maintain a right relationship with you and your child.

If you criticize the school’s staff or policies in front of your children, you will undermine the purpose for which you are paying. If you will support the school, your children will come to school secure in the knowledge that their school and parents are working together to train them to their fullest potential.

### **III. Incentives**

#### **Weekly Privilege System**

We use a privilege system to motivate students to fulfill their responsibilities. Each week students are evaluated to see which level they have earned.

#### ***Level of Responsibility***

2 PACE’s per week  
Academic Balance  
Max. 45 min. of detention  
Weekly Scripture

**“G”**

#### ***Level of Privilege***

Extra 10 min. break  
May go on Friday  
afternoon field trip

**“C”**

2 PACE’s per week  
Academic Balance  
Max. 30 min. of detention  
5-min. Oral Report  
Weekly Scripture

Extra 15 min break  
May score without  
permission  
May go on Friday  
afternoon field trip

## “S”

2 PACE's per week

Academic Balance

No detention

Read a book and give an oral and written report

Christian Service

Weekly Scripture

May leave Learning Center with approval

May score without permission

May go on Friday afternoon field trip

Approved off campus activities

### **Academic Balance**

Academic Balance is maintained when the difference between the subject least worked and the subject most worked is not greater than two PACE's. Example: If a student has worked 7 Social Studies PACE's and 4 Math PACE's, the difference is three so the student would be out of balance. Exceptions to the rule are:

1. If a student is on grade level in all subjects and is progressing at the rate of 12 PACE's per year (one PACE every three weeks) in each subject, he/she may work ahead as much as they want in their favorite subject.
2. If a student is below grade level in one subject, he/she may work ahead in that subject to catch up as long as they progress in the other subjects at the rate of 12 PACE's per year.

Academic Balance is evaluated each week and is cumulative throughout the semester. In January for the second semester each student has a clean slate.

### **“H” Privilege**

Students who make Honor Roll will receive an “H” privilege which will give them an extra 5 minutes on their breaks if they did not have any of the above privileges. The “H” privilege will last for nine weeks.

### **“R” Privilege**



Any student, third grade and above, who makes Honor Roll and has a 95% average (94% for students in PACE's 84 and above) will receive an "R" privilege. The "R" privilege will allow the student to score without having to receive permission, and they may have other privileges as permitted by their supervisor. The "R" privilege will last nine weeks; however, the student will lose the privilege if he/she fails two PACE Tests or is caught with scoring violations.

### **Field Trips**

Field trips are a large part of our incentive program. We have weekly Friday afternoon field trips and quarterly Honor Roll field trips. Field trips are not open to the public, but parents are welcome to come. Please notify the office in advance so transportation can be planned.

### **Friday Afternoon Field Trips**

1. All who earn a "G", "C", or "S" may go.
2. Students must pay their own way when a cost is involved
3. Students who make privilege and choose not to go on the field trip are expected to stay in class. Those who earned an "S" privilege may choose to go home.

### **Honor Roll Field Trip**

Students in 3rd grade and above who make Honor Roll may go on the Honor Roll field trip, or they may elect to stay home from school on that day. Students who did not make Honor Roll must be in school that day.

### **Honor Roll Requirements**

Honor Roll for kindergarten and 1st grade students is determined by their teacher.

Requirements for 2nd - 12th grade:

1. Three PACE's in each subject
2. 88.0% PACE average
3. All weekly Scripture recited before the Learning Center

## **IV. School Rules**

### **General School Rules**

1. When students arrive at school before 8:20 am, they are to go to the gym.
2. Students must maintain at least a six-inch distance between themselves and students of the opposite sex.
3. Students are not allowed to bring radios, tape players, CD players, iPods, MP3 players, secular magazines or books, or weapons (knives, firearms, etc.) unless permission is granted. Gateway Christian School reserves the right to search lockers, desks, backpacks, purses, and pockets for unauthorized material.
4. Student may not purchase or eat snacks during break times.
5. During lunch, all food and drinks must be consumed and disposed of in the lunchroom. No opened containers are allowed in the refrigerators.
6. Cell phones are not permitted in class.
7. School phones are for official business. Students must receive permission to use them.
8. Student are not allowed to use calculators to do PACE work except for the following:
  - a. Second half of Math PACE 90
  - b. Math PACE's 91 -94
  - c. Business Math 113 - 120
  - d. All science PACE's
  - e. Other selected PACE's as approved by the staff.
9. Students will be held monetarily responsible for destroying/ defacing school property.
10. Students who drive to school must realize it is a privilege that may be revoked for reckless driving. Students who drive must

present a valid driver's license and proof of insurance to the office. Students may not leave campus during the day without permission, nor may they take other students with them without permission from both students' parents.

### **Rules for the Learning Center**

One demerit may be given for each violation unless permission is given.

1. Getting out of your seat
2. Doing part or all of a Checkup or Self Test without initials
3. Leaving the test table
4. Being late for class
5. Talking in the Learning Center
6. Approaching the supervisor or monitor
7. Eating in the Learning Center
8. Chewing Gum

One demerit may be given for each violation.

1. Leaving chair out
2. Turning around in office
3. Leaning back in chair
4. Taking a red pen to your office
5. Not putting the red pen back in the proper place
6. Not replacing score key
7. Carrying a pencil to the score table
8. Arguing with the supervisor
9. Disturbing the Learning Center
10. Improper scoring procedure
11. Homework turned in late
12. Unreturned or unsigned detention slip
13. Unreturned or unsigned Oop's slip
14. Wasting time
15. Sloppy Office
16. Vocabulary unsigned
17. Out of uniform: one item - 2 demerits (Max. 4)
18. Haircut/shaving
19. Throwing objects

## **Homework Incomplete**

Homework incomplete within a three week period will receive:

1st offense	1 demerit
2nd offense	4 demerits
3rd offense	7 demerits or paddling
4th offense	1 day suspension

**Homework is not optional.** Students with repeat offenses will face suspension and/or expulsion.

## **Overdue PACE's**

If not turned in on:

Due Date	1 demerit
2nd day	4 demerits
3rd day	7 demerits
4th day	PACE will be collected and a new PACE issued

Collected PACE's are charged as a failed PACE. Student will be given five days to work the PACE and will continue having an hour detention until the PACE is turned in.

## **Computer Usage**

Computers have become an integral part of our society. Our goal is for each classroom to have computers to enhance learning, to do drills, to research, and to take tests. Computers are for academic purposes and for incentives. Students must receive permission to use the internet. Students are not to use the computers to check personal emails.

## **V. Discipline**

### **Detention**

Four demerits constitutes a 20 minute detention, five demerits is a 30 minute detention, six demerits is a 45 minute detention, and

seven demerits is an hour detention. A detention slip will be issued to the student explaining the demerits he received and when he will serve it. Generally detentions are served the following day after class.

### **Paddling**

Students may be paddled for any immoral behavior including but not limited to:

1. More than seven demerits in a day (five for K4-1st)
2. A moral offense
3. Habitual character weakness (conference with parents will set guidelines)
4. Fighting

Students will be subject to discipline whether the offense occurred on or off the church/school property. An exception to the disciplinary policy made for one student is not meant to be an exception for anyone else.

In order to carry out your wishes for total character development, we believe it is necessary to follow Scriptural admonition to correct a child when his/her behavior is in violation of proper or reasonable rules and procedures. When warranted, corporal correction will be exercised under the following guidelines:

1. The offense will be clearly discussed with the child.
2. A reasonable number of firm strokes will be administered with a simple, flat paddle. (Students will be paddled by a staff member of the same sex.)
3. Another staff member will be present.
4. The student will not be physically restrained. If he/she refuses to submit to the paddling, the parent will be asked to come to school to discuss the matter, and if believed in the best interest of the school, the student will be withdrawn from the school.
5. The staff member will pray with the student and encourage the student to pray and ask the Lord's forgiveness.

6. We will explain to the child that he/she has been disciplined and forgiven. There is no need to feel guilty. The incident is over and he returns to class clean.
7. Staff will compliment the student before the end of the day.
8. Parents will be notified that their child has been paddled.

### **Suspension**

A student may be suspended when he has a continual or major violation of school policy. When suspension occurs, our goal is repentance and restoration. A meeting with the student, parent(s), and staff will determine the best course of action. Suspensions will be for a set period of time depending on the nature of the offense - normally one to three days. A student may not participate or attend any school function while on suspension.

### **Expulsion**

To be expelled means the student's behavior is of such a severe nature that remaining in GCS is impossible. Expulsion will be determined by the principal and the pastor of Gateway Baptist Church.

## **VI. PACE Procedure**

### **Basic PACE Procedure**

Step 1: The student scans the PACE and reads over the Self Test to become familiar with the basic content of the PACE and what concepts should be mastered in the PACE. The student then enters the first day's goals on the Goal Card.

Step 2: The student studies the introduction pages. After this, the student reads the vocabulary words aloud to a staff member, who in turn, initials this section.

Step 3: The student begins working the PACE in pencil.

Step 4: When the student's goals are completed in a subject, the goals for that subject are crossed out on the Goal Card. (The next day's goals must be set in all subjects prior to goal check time.)

Step 5: In order to score completed work, the student must ask permission to go to the score table, taking only the PACE. The student checks his/her answers with the proper score key and follows instructions on the scoring strips. If the student has a wrong answer, he/she marks it with a red X. (No other marks are to be made in the PACE). If the score key reads that answers will vary, the student raises his/her hand and a staff member will read the answer. If the answer is acceptable, it will be given a green staff initial. When the pages have been scored completely, the student replaces the score key and red pen in their proper places and returns to his/her office to correct wrong answers.

Step 6: After correcting wrong answers, the student must ask permission to return to the score table to re-score the answers. When the answers are correct, the student circles the X with a red circle and then follows the procedures outlined in step 5. (If a student still has incorrect answers, steps 5 and 6 must be repeated until all red X's are corrected and circled.) Only one red X should ever be marked for each question. When a student completes

scoring, re-scoring, and all answers are correct, he/she circles the page number.

Step 7: Before the student takes a Checkup, preceding material must be scored and corrected. The Checkup is taken at the student's office and staff initials are required. The student scores Checkups according to steps 5 figuring the grade and writing the score in red ink in the proper blank. The student then raises his/her hand to ask a staff member to initial the score. The student then returns to his/her office and follows step 5 and 6 to correct and re-score the work. If a student makes below 80% on the Checkup, the student will be required to erase and retake the Checkup. Before erasing the Checkup, all wrong answers must have been corrected and re-scored.

Step 8: The proceeding steps (5 through 7) are repeated throughout the PACE until the student reaches the Self Test. The student reviews the PACE, especially concentrating on Checkup and vocabulary sections. When the student is ready to take the Self Test, a staff member scans the PACE to be sure everything up to this point is correct. The staff member initials the Self Test when he/she feels the student is ready to test.

Step 9: The student takes the Self Test at the test table or his/her office depending on the instructions of the supervisor. After completing the Self Test, the student gets permission to go to the score table to score the Self Test.

Step 10: The student scores the Self Test, figures the grade, writes it in red ink in the space provided, and gets a staff member to initial the score. The student then uses the same procedures from steps 5 and 6 to correct the Self Test. If a student makes below 90% on the Self Test, he/she will be required to retake it as were the Checkups.

Step 11: When the Self Test is passed, the student thoroughly studies the PACE giving special attention to the question missed.



When the student feels confident that the material in the PACE is mastered, the student requests permission to turn in the PACE.

Step 12: The student takes the PACE Test the following morning at the test table when called by the supervisor. The student may not leave the test table until the test is finished.

Step 13: Upon passing the PACE Test, the supervisor gives the student a star and the next PACE. If the student does not pass the PACE Test, another PACE of the same number must be reworked. For PACE's 1-36 and all Word Building PACE's a 90% is required to pass. For all other PACE's, 80% is required to pass.

### **Special PACE Procedures**

1. In Literature PACE's, students must indicate on which page from the book they found the answer.
2. Students may take Checkups at home by having a parent's initial. Whenever a Checkup is started, it must be completed. If more than half of the Checkup is on the current day's goal, then the Checkup is required to be taken. If less than half of the Checkup is on the current day's goal, then the Checkup may be taken the following day.
3. The Self Test must be taken at school.
4. Students must understand that scoring and correcting are mandatory and must be given priority over current day's goals.
5. Students will be given one demerit for each PACE that does not have the previous day's goals scored, and one demerit will be given for each PSCE that does not have the day before yesterday's goals corrected.
6. No defacing of the PACE is permitted.

## **Homework**

Any goal not completed at school will be assigned as homework. A homework slip will be sent home and must be signed by a parent.

**Parents are to ensure all homework is completed.**

If a student does not understand how to do his homework, and if the parent cannot help him, the parent must write “help” on the homework slip and have the student do an equal amount of work in another subject. It is a good idea for students to bring home PACE’s even if they do not have homework in them so they can work in them in the event they need help in their assigned homework.

Homework not turned in is homework incomplete.

## **VII. Athletics**

Athletics is an important part of our school program. We are small enough that all can and should participate. We use athletics as a laboratory to train in character and leadership. We have both a Jr. High and Varsity program. Our policy for the Jr. High program is that all may play who are willing to follow the coach’s instructions. Our policy for Varsity athletics is to put the best team possible on the field as judged by the coach. Athletes are expected to be at each practice and game. Any exceptions must be cleared with the coach.

To participate in varsity athletics, students must be academically eligible.

## Athletic Eligibility

Students who compete in varsity athletics must complete 48 PACE's per year and pass their Bible class. They are required to pass 4 PACE's per 3 week period which will enable them to do 48 PACE's during the regular year. This rate of accomplishment for four years will only enable the student to earn a General Diploma.

During the school year, any student who fails to progress at the rate of 4 PACE's per 3 week period will go ineligible for one week, but may re-qualify the following week by catching up to the required number of PACE's. The Friday of each third week (bold print below) is the day that eligibility will be checked. The following chart lists the number of PACE's a student must have to remain eligible or to re-qualify.

### Quarter 1:

Week	1	2	<b>3</b>	4	5	<b>6</b>	7	8	<b>9</b>
# of PACE's	1	3	<b>4</b>	5	7	<b>8</b>	9	11	<b>12</b>

### Quarter 2:

Week	1	2	<b>3</b>	4	5	<b>6</b>	7	8	<b>9</b>
# of PACE's	13	15	<b>16</b>	17	19	<b>20</b>	21	23	<b>24</b>

### Quarter 3:

Week	1	2	<b>3</b>	4	5	<b>6</b>	7	8	<b>9</b>
# of PACE's	25	27	<b>28</b>	29	31	<b>32</b>	33	35	<b>36</b>

### Quarter 4:

Week	1	2	<b>3</b>	4	5	<b>6</b>	7	8	<b>9</b>
# of PACE's	37	39	<b>40</b>	41	43	<b>44</b>	45	47	<b>48</b>

Summer School: 6 PACE's

As long as a student maintains these minimum numbers of PACE's on weeks 3,5, and 9, he/she may participate athletically.

Example: If a student on week 3 of quarter 2 has only 15 PACE's , he/she becomes ineligible the following Monday through Sunday (week number 4). To re-qualify for week number 5, they must have 17 PACE's by Friday of week 4, and to qualify for week number 6 they must have 19 PACE's by Friday of week 5. If they have 20 PACE;s by week 6, they have qualified for the next three weeks.

If a student is ineligible, they may not travel with the team or sit on the team's bench at games. At the coach's discretion, they may continue practicing with the team.

We encourage parents and alumni to attend our games and cheer for the team. Please follow these guidelines:

1. Dress according to the section titled "casual modest clothing"
2. Be friendly toward the other team and their fans.
3. Cheer loudly for the team to encourage them.
4. Be respectful to the referees.
5. Avoid coaching from the sidelines.
6. Respect the coach's decisions on strategy and how player are used.

## VIII. Graduation Requirements

### Honors Diploma

	Units	
MATH	4	
Algebra I		
Geometry		
Algebra II		
Business Math or Pre-Cal		
ENGLISH	4	
English I - IV		
SOCIAL STUDIES	4	
World History		
American History		
Geography		
Civics/Economics		
SCIENCE	4	
Biology		
Physical Science		
Chemistry		
Physics		
ETYMOLOGY	1	
HEALTH	1/2	
BIBLE*	4	
LEADERSHIP/MISSIONS	1/2	
COMPUTER LITERACY	1	
ELECTIVES	1	
PHYSICAL EDUCATION	2	
		TOTAL 26

\* Bible is required for each year at GCS.

## College Preparatory Diploma

	Units
MATH	3
Algebra I	
Geometry	
Algebra II	
ENGLISH	4
English I - IV	
SOCIAL STUDIES	4
World History	
American History	
Geography	
Civics/Economics	
SCIENCE	3
Biology	
Physical Science	
Chemistry	
ETYMOLOGY	1
HEALTH	1
BIBLE*	4
LEADERSHIP/MISSIONS	1/2
COMPUTER LITERACY	1
PHYSICAL EDUCATION	2
ELECTIVE	1
	TOTATL 24

\*Bible is required for each year at GCS.

## General Diploma

	Units
MATH	3
Pre-Algebra	
Algebra I	
Geometry	
ENGLISH	4
English I - IV	
SOCIAL STUDIES	3 1/2
World History	
American History	
Geography	
Civics	
SCIENCE	2
Biology	
Physical Science	
ETYMOLOGY	1
HEALTH	1/2
BIBLE*	4
COMPUTER LITERACY	1
PHYSICAL EDUCATION	2
ELECTIVE	1
	TOTAL 22

\*Bible is required for each year at GCS.

## Vocational Diploma

	Unit
MATH	3
ENGLISH	4
SOCIAL STUDIES	4
SCIENCE	2
BIBLE*	4
PHYSICAL EDUCATION	2
ELECTIVE	2
	TOTAL 21

\*Bible is required for each year at GCS.

Students who are not able to accomplish PACE work through PACE 96 in each subject will be given a Certificate of Achievement.

### Class Ranking

1. Honors and College Preparatory students will be placed in order of GPA then followed by those with a General diploma and lastly those with a Vocational.
2. Of Honors and College Preparatory students, only high school level courses will be included in the GPA.

## X. Awards

### 1. Outstanding PACE Average

K4 - 1st	Determined by teacher
2nd	98%
3rd - 4th	97%
5th - 7th	96%
8th - 12th	94%

### 2. Total PACE's



2nd - 4th  
5th - 8th  
9th - 12th

90 PACE's  
80 PACE's  
70 PACE's

3. Honor Roll all four quarters
4. Perfect Attendance
5. No Oop's
6. Scripture Memory

**Perfect Scripture:** Students who quote the weekly Scripture word perfectly by the appointed time each week and on their first attempt.

**Outstanding Scripture:** Students who quote the Scripture in an acceptable manner by the appointed time each week.

## XI. School Supply List

The current School Supply List may be printed from the school website: [www.gw-school.org](http://www.gw-school.org). We will also have copies in the school office.

## XII. Pledges

### To the American Flag:

I pledge allegiance to the flag of the United States of America, and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all.

### To the Christian Flag:

I pledge allegiance to the Christian flag and to the Savior for whose kingdom it stands, one Savior, crucified, risen, and coming again, with life and liberty for all who believe.

**To the Bible:**

I pledge allegiance to the Bible, God's Holy Word. I will make it a lamp unto my feet and a light unto my path, and will hide its words in my heart that I might not sin against God.